IPHONE SETUP

Go to the iPhone Settings, click "Accounts & Passwords"
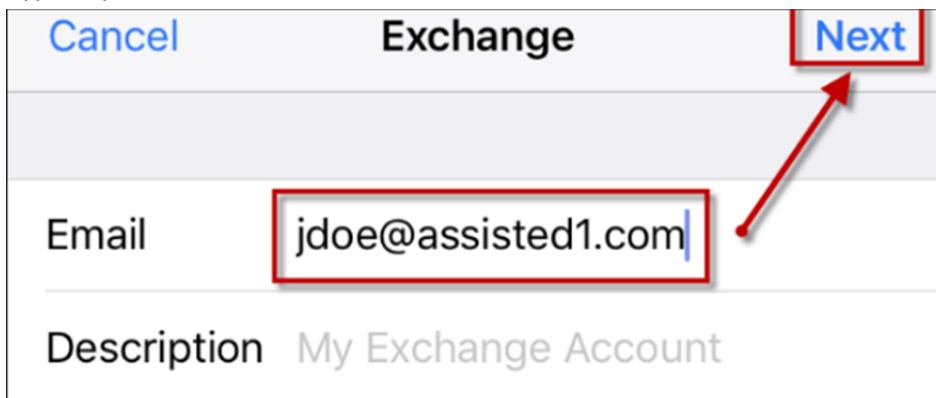
Settings

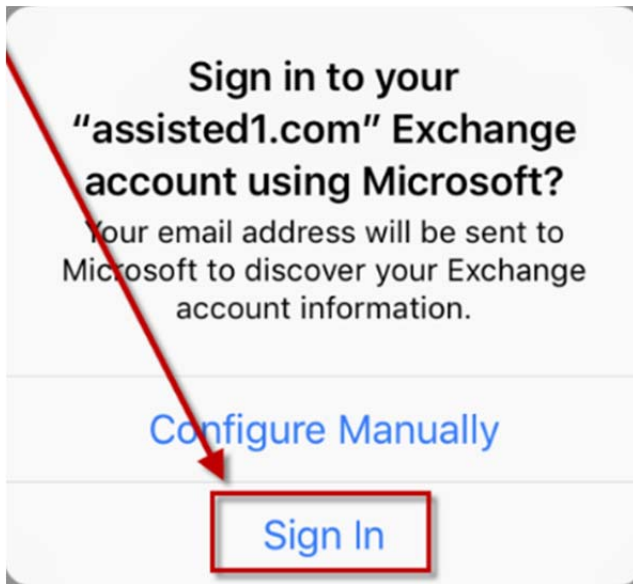🔑 Accounts & Passwords 〉

Click "Add Account"

Add Account

Fetch New Data
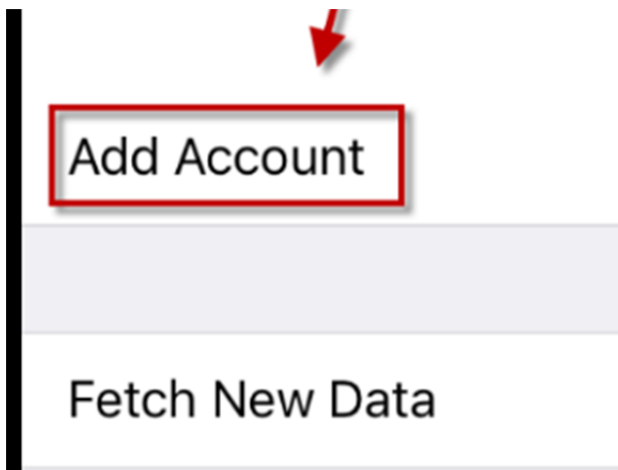
Select "Exchange"

E🗗 Exchange

Type in your email address and click "Next"

Cancel	Exchange	Next
Email	jdoe@assisted1.com	
Description	My Exchange Account	

Click "Sign In"

Sign in to your
"assisted1.com" Exchange
account using Microsoft?
Your email address will be sent to
Microsoft to discover your Exchange
account information.

Configure Manually

Sign In

Type in your password and click "Next"

Cancel   Next

Email   jdoe@assisted1.com

Password   ••••••••

Description   Exchange
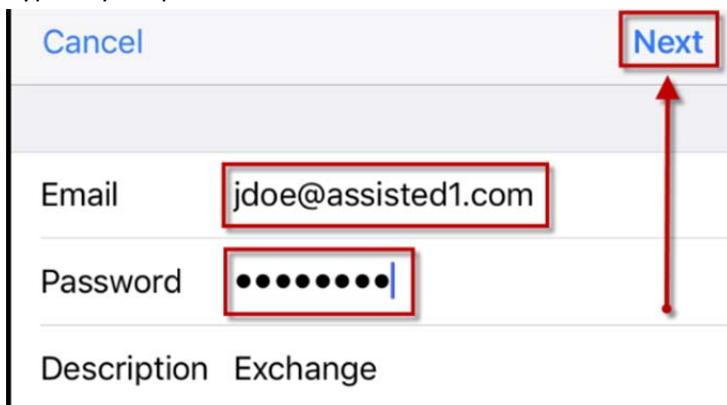
Disable Synching "Contacts" then click "Save"

Cancel   Exchange   Save

Mail

Contacts

Calendars

Reminders

Notes
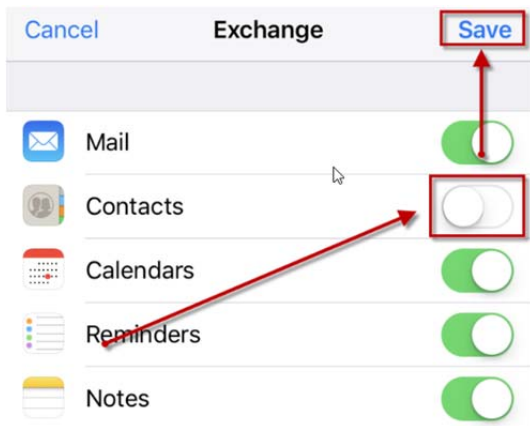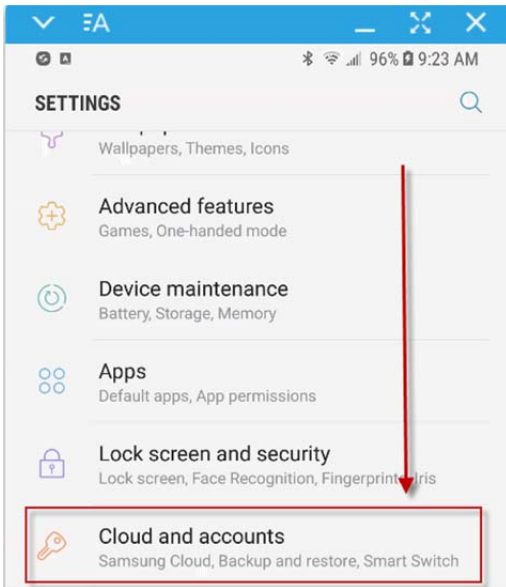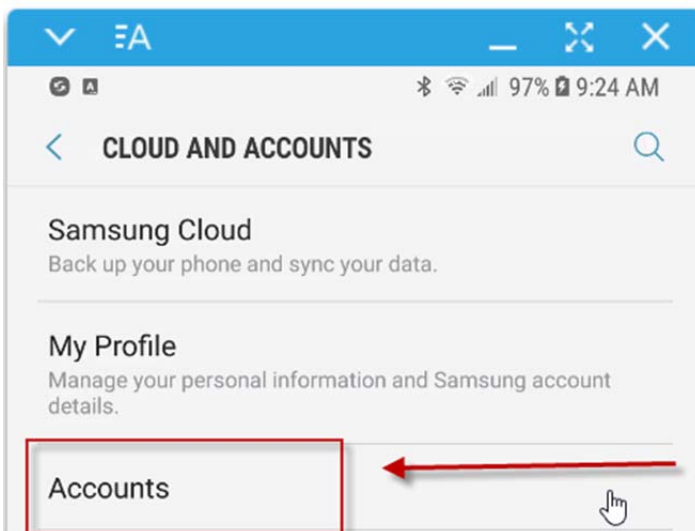
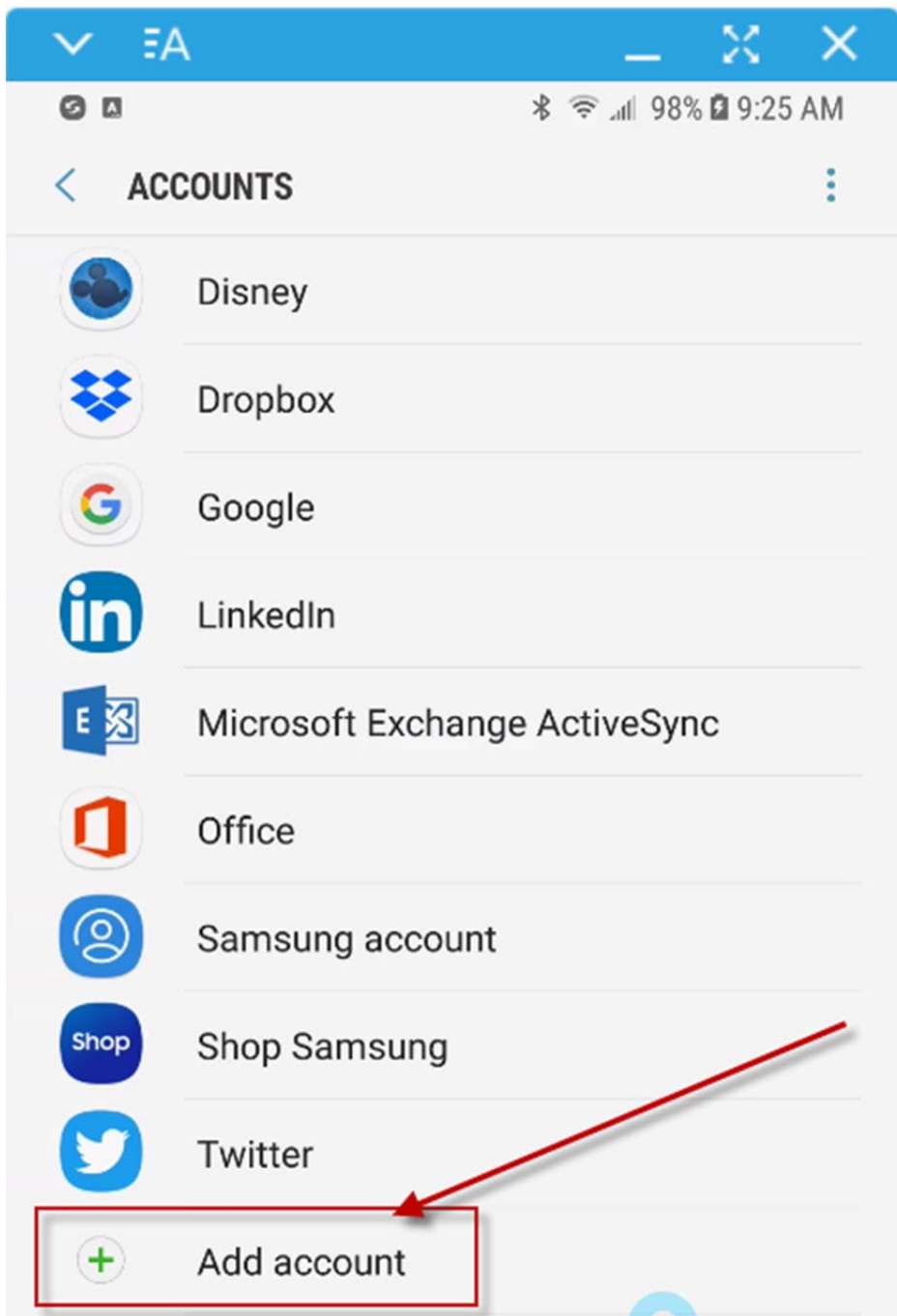ANDROID SETUP

Go to "Settings"
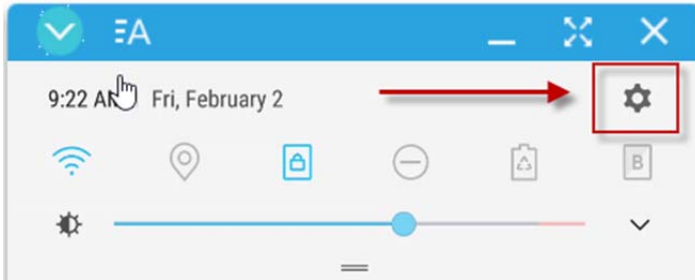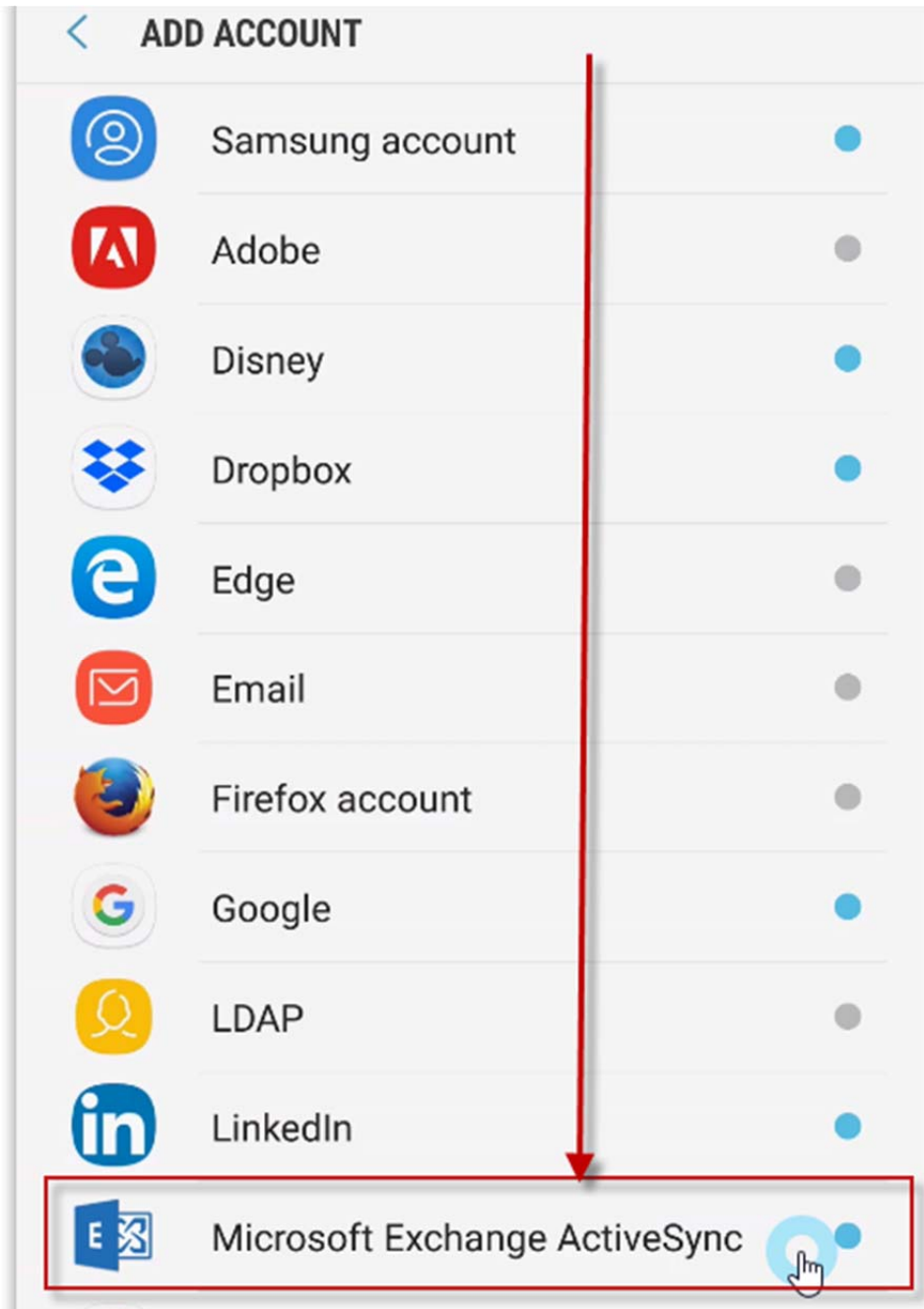

Select "Cloud and Accounts"

Select "Accounts"

Select "Add Account"

Select "Microsoft Exchange ActiveSync"

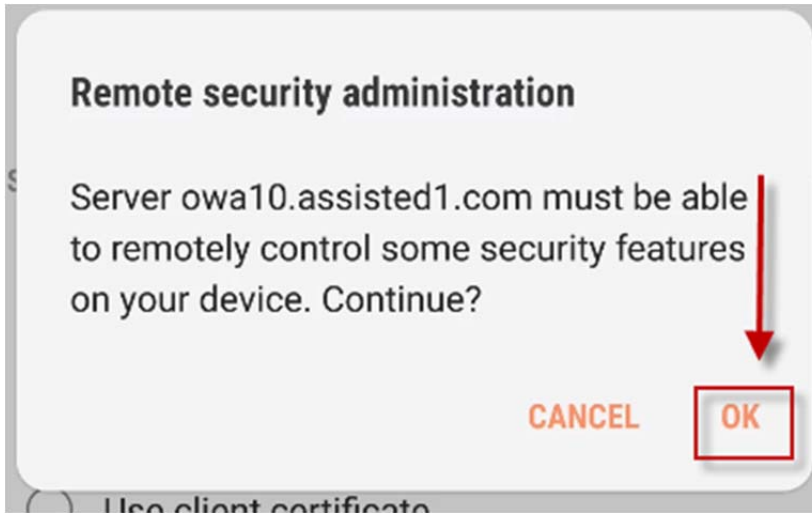Type in your Email Address and then enter in your Password. Click "Sign In".
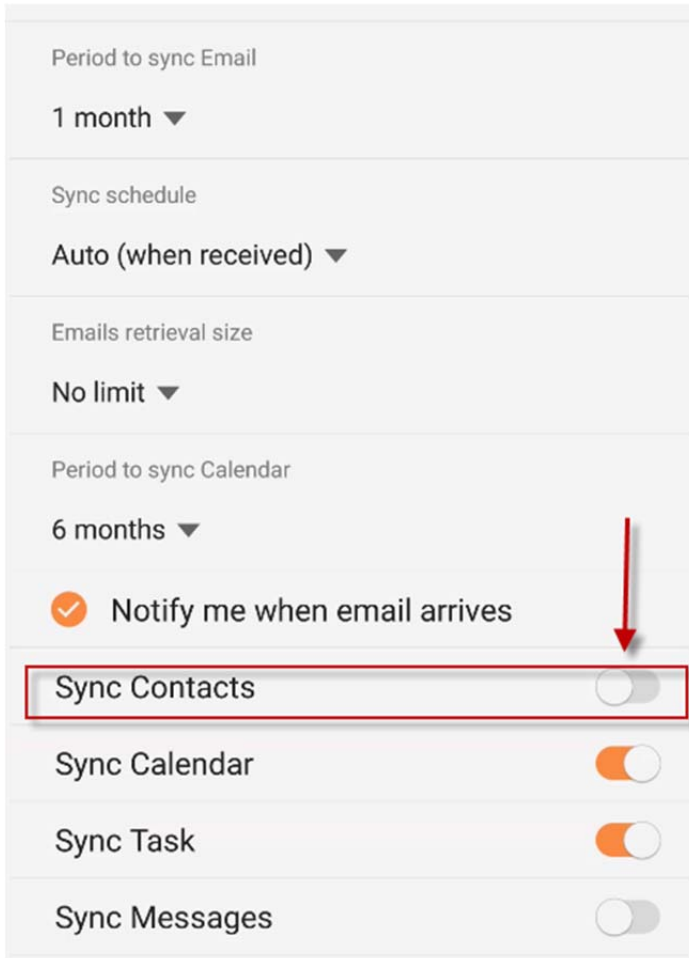

You will see "Retrieving Account Information" Please Wait – This can take a few minutes.
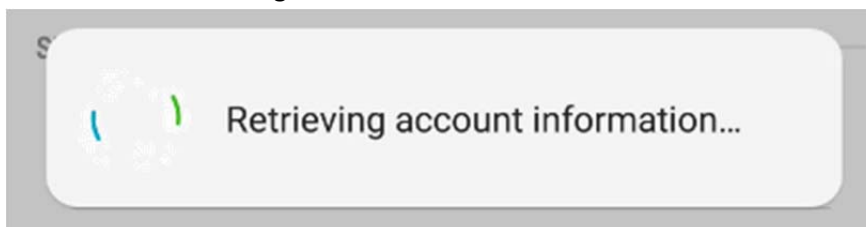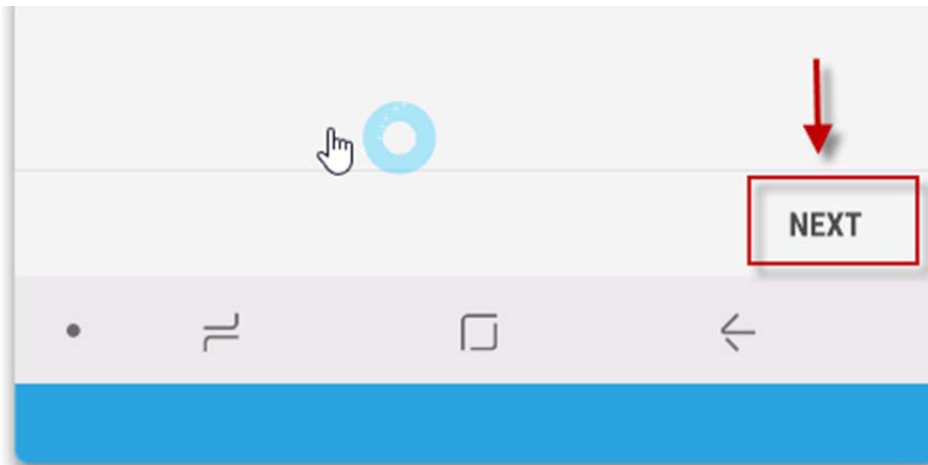
Click on "OK"

Disable "Sync Contacts"

Click "Next"

Give a name to differentiate this account from your other email accounts. We recommend "Assisted".
Then click "Done"